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## MEMORANDUM

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TO: Airport Advisory Board  
FROM: M McPherson, City Administrator  
SUBJECT: **Manager's Report**  
DATE: July 29, 2022

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### **21<sup>st</sup> Avenue**

With the exception of a few punch list items, the 21<sup>st</sup> Avenue project is complete. We may or may not have a ribbon cutting; it depends on what the summer interns can organize.

### **5010 Inspection**

We received the inspection report which is attached. You can see the notes of what and how things are being corrected. Public Works Director Gerold started on corrections as soon as the report was received.

### **City Hall Personnel Update**

We now have two positions open; the Finance Director and the Community Development Manager. The audit is complete and the City received a clean bill of health. I am reviewing a proposal from Abdo Inc. to provide limited and specific financial assistance as we enter budget and year-end activities.

### **Joint Planning Board**

I will be working on the schedule for the Joint Planning Board. I expect that our meetings will start in September with the goal to be finished by year end. I have a list of dates that conflict for the members and will be working around those.

### **Sale of City Hangar**

The City Hangar was sold to Larry Doose for \$4,100. He has made payment, so I expect that it will get moved soon.

### **Financial Information**

Attached is the January through June financial activity for the airport. There is \$4,922 that needs to be journaled from a general revenue fund account to the airport revenue account.

Attached is the audit presentation from the July 28 City Council meeting. It provides a summary of the financial position of the city overall and then also shows the airport fund's position.

### **Miscellaneous**

Attached is the first edition of the FAA quarterly newsletter.